



The New Brunswick Federation of Music Festivals Inc.
La Fédération des festivals de musique du Nouveau-Brunswick

Guidelines for Local Festivals Hiring Adjudicators

Summary of Financial Requirements for Hiring an Adjudicator as set out by the Canadian Music Festival Adjudicators' Association:

- \$300 per day [one, two or three sessions]
- At least one session off in two consecutive days
- \$50 per diem for meals, or meals provided on-site
- Covering of travel from residence to festival and return; airfare or \$.45 / km

Please see the attached Guidelines from the Canadian Music Festival Adjudicators' Association for more complete details.

Please remember

It is very important to maintain the integrity of your local festival, and the festival movement in New Brunswick and Canada, by exercising care in the hiring of your adjudicators.

- Adjudicators should be qualified and experienced for the classes they are adjudicating.
- Adjudicators must not have a conflict of interest with students they are adjudicating. This means they must not adjudicate their own children or their own students. This includes students they have taught on a regular basis in the last three years.

However, in this era of increased travel and summer music camps/master classes, it is nearly impossible and unrealistic to rule out the adjudicator having heard the student play, or worked with the student on a limited basis, in the last three years.

- It is recommended that Adjudicators not return to your festival to adjudicate the same discipline and level within a 3-5 year time frame. An adjudicator that specializes in two disciplines can return sooner to do the second discipline.
- Festivals are encouraged to meet the minimum financial requirements as laid out by the CMFAA.

If you have questions about these guidelines, or need assistance in locating an adjudicator, please feel free to contact Barbara Long info@nbfmf.org or 506.375.6752